Create a resume

In this video, we'll discuss how to create a resume that is tailored to the job you're applying for.
Note that a resume is sometimes called a Curriculum Vitae, or CV, for short.
Remember that it's okay if you don't have any cybersecurity experience.
This certificate program has covered key skills and concepts that employers are looking for in an entry-level security analyst position.
You can mention all that you've learned in this program on your resume, including programming languages, such as Python and SQL, and Linux line-command.
You can also share your understanding of what it means to have a security mindset, your knowledge of standard frameworks and controls, like the NIST CSF and CIA Triad model, as well as your familiarity with how to use SIEM tools and packet sniffers.
It's also possible that some of your earlier job experiences allowed you to develop knowledge and skills that are transferable to a security role.
These skills could include being detail oriented, collaborative, and having strong written and verbal communication skills.
Here's an example of a resume.
You'll want to start with your name at the top of the resume, followed by your professional title.
Your title could be something like 'Security Analyst' or a title that matches the position you're applying for.
You'll also want to include at least one way that employers or recruiters can contact you, for example, an email address or phone number.
After your name and title, you'll provide a summary statement.
This section should be brief, just one or two sentences related to your strengths and relevant skills.
Make sure the statement includes specific words from the responsibility section of the job description.
You can include something like this in your statement: I am a motivated security analyst seeking an entry-level cybersecurity position to apply my skills in network security, security policy, and organizational risk management.
Following your name and summary statement is the skills section.
This is a bulleted list of the skills you've learned in this program that are related to the position.
Employers usually like to know about your previous work experience.
In the experience section, you'll list your work history.
Underneath each job entry, provide a list of the skills and responsibilities you performed.
It's a good idea to start each bullet with a verb and, if possible, details that quantify an accomplishment.
For example: 'Collaborated with a team of six to develop training for more than 25 company employees.' 'Try to highlight the security or technology related skills and knowledge that you have, based on your experiences in previous jobs and this certificate program.' The next section of the resume lists your education and certifications.
Start with the most recent education you've completed, including certifications, trade schools, online courses, or college experience.
Also include the names of sites and organizations that issued your certifications and schools you

attended.
List any subjects you studied related to the job you're applying for.
If you're currently enrolled in school or a certification program but haven't graduated, note: in progress.
As you develop your resume, keep a couple of things in mind.
Make sure there are no spelling or grammatical errors in your resume before sending it to your potential employer.
Also note that resumes are typically about two pages long, and list only your last 10 years or less of work experience.
Resumes can be created using word processing applications like Google Docs or OpenOffice.
However, you might find some simple but professional resume templates online to get you started.
To find them, type: free resume template or a similar search term into your internet browser.
If you use a template, be sure to replace all of the prefilled text with YOUR information and qualifications.
There is so much to consider when creating your resume.
But what we covered today will help you get started.
Coming up, we'll explore the interview process.

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